



Colchester Road Baptist Church Ipswich

EQUIP

INTERNSHIP



YOUNG ADULTS MINISTRY 2024/25



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Background

Colchester Road Baptist Church is a growing family with two gatherings on a Sunday morning (at 9am and 11am), with a mission statement that invites us to be gateways and pathways to Jesus. We meet in various forms midweek and host regular events for family, friends and the local community to draw ever closer to Him. Already investing in children, families, young people and older adults we are now keen to invest further in our Young Adults Ministry. We hope this Equip Internship will help us to do just that.



Internship Role Description

Volunteer position

Equip Intern for Young Adults, part-time.

Purpose of the internship

Part of our vision at CRBC is to raise up and release leaders who have a heart and vision for the Kingdom of God. This internship year is about the church investing in potential leaders who are hungry for God, who want to grow in Christ and be all that they can be for Him in the power of the Holy Spirit. Here's an opportunity to take a year out, to deepen a relationship with God, to explore God's calling and to discover more of your purpose in life. Serving alongside a growing staff team, the intern will explore their gifts, serve, grow and lead in a variety of contexts within the life of this church but specifically offering leadership to our Young Adults Ministry. Training opportunities, peer support and mentoring will also be made available. We hope this training and experience will equip you to explore God's calling and provide opportunities in ministry beyond internship. We will discuss this during the period with us and there may even be scope for this internship to lead to employment in the church.

Main areas of engagement

- Maintain contact and community at CRBC for those aged 18-30, with social and worship programme. Building a community that will become self-sustaining.

- Reach young adults for the growth of our family at CRBC.
- Enable and develop the discipleship and pastoral care of young adults, encouraging them to engage with wider church activities and ministries.
- Support young adult communities in colleges, universities and Christian Unions.
- Establish and maintain contact with Young Adult Workers in Ipswich churches, as well as local and national organisations (such as UCCF and Fusion).
- Join in the life and staff team of CRBC.
- Offer help and support to ministries beyond young adults, e.g. social media.
- Engage in a training programme as agreed with and funded by the church.

Cost and training

The part-time hours associated with the internship are undertaken on a voluntary basis and without remuneration. The church will cover reasonable expenses directly related to this voluntary role and provide accommodation with a church family. Training will also be funded by the church with our preference being DNA:Training (<https://dna-uk.org/dnatraining/>) or the Spurgeon's College, Equipped to Minister Course (<https://www.spurgeons.ac.uk/equipped-to-minister-course>). We would also support attendance to River College, which is provided by an HTB Resource Church plant in the centre of Ipswich. Time will be allowed for part-time work to cover the cost of this internship. You might want to apply for any part-time work that is available at CRBC at the time of application.

The intern will be entitled to days off during the programme plus Bank Holidays.

Location

Your place of work will be the CRBC building at 75 Colchester Rd, Ipswich, IP4 4ST, but with flexibility to sometimes work from home with the agreement of your manager.

Accountability

The Equip Intern reports and is ultimately accountable to the Leadership Team. Day-to-day reporting will be to the Ministers. The intern will work as part of the ministry team. They will be encouraged to take their own initiative and will be given appropriate supervision.

Primary working relationships

Minister (first on the right)

Associate Minister (second on the right)

Youth Worker

Children's and Family Worker

Church Manager

Church Secretary



Treasurer

Trustees

Ministry team leaders and church members

Limits of authority

Work within approved budgets.

Discuss areas of relevant work with the Staff Team.

Major changes to policy or practice will require prior agreement of the Trustees.

This Role Description sets out the major tasks associated with the stated post. Minor tasks normally considered an integral function of this post will be undertaken and not excluded simply because they are not itemised.

Meetings (as required)

To attend Staff Team and occasional Trustee meetings, as well as Church Members Meetings. To attend other meetings with other internal and external groups as required.

Occupational requirement

This role will at times have final editing responsibility for communications representing the Christian witness of the church, so it is an occupational requirement to have a practicing Christian faith. (In accordance with the Equality Act 2010)

Person specification

	ESSENTIAL	DESIRABLE
EDUCATION AND QUALIFICATIONS	To GCSE or equivalent.	To A Level or equivalent.
EXPERIENCE	Belonging and serving in a church family.	Offering leadership and working with students and young adults.
	Knowing the importance of safeguarding and confidentiality.	Experience in dealing with confidential and sensitive information.
SKILLS	Competent with IT including word processing, presentations, as well as use of social media. Experience with Microsoft products would be valuable.	Ability to design publicity for church events and ministries.

	A level of Christian maturity that would enable interns to meet with and lead others in Bible study and manage basic pastoral issues.	Experience of leading Bible studies, groups and even public speaking.
	A good and self-motivated work ethic committed to completing tasks and fulfilling assignments with a 'can-do' attitude, energy, and enthusiasm.	Experience of undertaking and completing academic study.
	Ability to prioritise workload and delegate effectively.	Ability to work under pressure.
	Able to work in a team and motivated to carry out tasks you've been given. To use initiative, to prioritise to meet deadlines and manage own workload.	Ability to analyse problems and identify solutions.
	Strong interpersonal skills, able to listen to and communicate effectively with a wide range of people but especially young adults.	
	Confident in approaching people, organisations, and networking. Especially those who are unfamiliar.	
SPECIAL REQUIREMENTS	Able to work some evenings and weekends, including Sunday morning attendance.	
	A hunger and passion for Jesus.	
	An expectation to be constantly growing in your faith and willingness to grow as a leader.	
	A commitment to reading and studying the Bible, prayer and worship.	
	A willingness to love the people around you and those you will come into contact with, building relationships.	
	Ready to be stretched.	

	Keen to learn. Motivated to attend what training is made available to you and to complete any necessary assignments.	
	Able to embrace change and flexibility.	
	Agreement with our basis of faith.	

Internship duration

September 2024 until July 2025.

If possible, with attendance to the Newday festival before departure (<https://www.newdaygeneration.org/>).

Time commitment

The intern will normally be expected to volunteer 24 hours per week, including training days, some evenings and weekends. We would expect the intern to be available on Sundays but will discuss working days once the intern has enrolled on a training programme and considered other part-time work.

Internship will be dependent on

References and interview. A DBS check is required for this position.

Notice period

The Equip Intern is required to provide 4 weeks' notice if they wish to leave prior to the end of the internship period.

Review period

A formal review to encourage the intern in their progress and growth will be held after 5 months.

For further details and to apply

If you have any questions or would like further details, please contact our Associate Minister (Rev Andy Fitzgerald) on andy.fitzgerald@crbc.org.uk. More information about our church can be also found on our website (www.crbc.org.uk) and social media pages.

If you would like to apply for the Equip Intern programme then please contact Andy (as above) and he will send you an Internship Application Form to complete.

After we have received your Internship Application Form we will be in touch to arrange a time to meet with you and talk further about your participation in the programme.

Thank you and we look forward to hearing from you!

